

# Wilderness Voyageurs, Inc.

P.O. Box 97 • Ohiopyle, PA 15470 • Phone: (800) 272-4141 • [www.wilderness-voyageurs.com](http://www.wilderness-voyageurs.com)

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## Group Leader

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### Plan – It – Pack

Whitewater rafting is a natural group activity. On or off the river, it's an experience to be shared with friends and co-workers.

Organize a group of 17+ and you raft free and have the satisfaction of providing a great adventure for your group, one that they will fondly remember.

1. GET YOUR KEY PEOPLE TOGETHER and decide on a date and an alternate (a very important first step), trip type and the size of your group.
2. SET THE WORD-OF-MOUTH NETWORK IN MOTION; contact your friends, and have your key people each sign up 3 or 4 others. Use the sign-up poster to spark interest at work.
3. MAKE YOUR TENTATIVE RESERVATION by phone (800.272.4141) or at our web page ([www.wilderness-voyageurs.com](http://www.wilderness-voyageurs.com)).
4. COLLECT FULL PAYMENT FROM ALL GROUP MEMBERS, or a deposit. Deposits are required to confirm reservations and must be received within 10 days of scheduling your trip. The balance is due 30 days prior to your trip date, Reservations made within 30 days of trip require full payment. For your convenience, deposits can be taken over the phone by Master Card, Visa, or Discover.
5. SEND YOUR DEPOSIT to **Wilderness Voyageurs Inc.** within 10 days of making your reservation to confirm your spaces.
6. SEND THE BALANCE OF PAYMENT to arrive at **Wilderness Voyageurs Inc.** no later than 30 days prior to your trip.
7. HAVE ALL MINORS complete a Liability Waiver prior to arrival. (Download waivers from the [Group Organizer](#) web page.)
8. HOLD A TRIP MEETING and or distribute trip material and maps to the group; by hand, mail or fax. Make sure that every vehicle has a map and our phone number and know they are rafting with **Wilderness Voyageurs Inc.**
9. WHEN IN DOUBT CALL 1-800-272-4141. \*\* Trips run rain or shine. \*\*
10. IF YOU NEED CLOTHING OR CAMPING GEAR call our outfitters store at (724)329-8336. We carry TNF, TEVA, Columbia, etc...
11. GET SET FOR A GREAT VACATION!

**Reserve Early :** Many of our weekends are booked early. For immediate confirmation, phone and secure your preferred date and trip.

**Payments :** Be sure to collect payment from your group members, including all extras (e.g., tent rental) and tax. To hold your spaces we require a deposit (50% for groups of less than 17, and 25% for groups of 17 or more) within 10 days of making reservation. The balance is due 30 days prior to your trip date. We accept checks and money orders, Visa/Master Card and Discover by phone. We suggest you collect full payment from your group up front with all checks made payable to you; the next best alternative is to collect a 50% deposit and a post-dated check (dated 30 days before your trip date) for the balance. It is very important to get a firm commitment from your group members. Please send us only one check per group. Once your group members pay you directly, deposit the payments and send as much as you have collected. Please remember, it's important for us to deal only with you, the Group Leader, rather than with anyone else in your group; any changes to your reservation must be communicated by you. Don't send us your own money. Get payment from your group.

**Cancellation :** We strictly enforce our cancellation policy so be sure to point this out to your group. A full refund minus a \$2 cancellation fee will only be made if we are notified **21 days prior to your trip date**. No refunds will be given for any reason within 21 days of your trip date. This includes last minute cancellations, no shows, or late arrivals. All date changes made after payment is received will be charged a \$2 per person fee.

**Group Discounts and Free Trips :** Discounts are available for groups of 17 persons or more; free trips are awarded with every multiple of 17 in addition to regular group discounts. Group Leaders of 34 or more participants will receive a free rafting photo.

**Travel Club :** Every group of 23 or more earns the Group Leader cumulative points towards free rafting trips. Call for details, and to enroll in the club.

**Group Meeting and Information Distribution :** It's best to have a group meeting to discuss details. We will provide you with as many planning brochures as you need. Please provide all trip members a check list of what to bring, travel directions and a location map plus an explanation of policies. All members of your group should know what's included in their package. If it's not suitable to host a meeting, be sure to distribute a brochure to all group members by hand, mail or fax.

**Meeting Place :** Inform all participants of time and meeting area. Check in at the correct location to save time, if you check in at the wrong place, they will not have your information, and they will not be able to help you \*\* See Back of Roster \*\*

**Trip Extras :** All of our trip packages include equipment, guides and shuttle transportation. However, if your group needs tents, extra-night camping facilities, or extra meals, plan for these when making reservations.

**Something for Everyone : Don't leave anyone behind,** there are plenty of activities available other than rafting :

- Biking on the Yough River Trail
- Rock Climbing Courses
- 100 Miles of Hiking Trails
- Licensed Day Care

**Liability :** Although we spare no effort to operate safe trips, **Wilderness Voyageurs, Inc.** can assume no responsibility for your safety or loss of personal equipment; in a sport of this nature, an element of risk is inherent and beyond human control. A signed release will be required of all participants; a parent/guardian must sign for rafters under the age of 18 years.

## Frequently Asked Questions

**WHAT IF I CAN'T SWIM ?** Many rafters can't swim. On all trips, Coast Guard – approved lifejackets are provided and must be worn. On advanced trips it is recommended that you have swimming skills.

**DO I NEED TO BE PHYSICALLY FIT?** Participation is required; you must paddle. You don't need to be an athlete, but good physical condition is expected. Life jacket limitations are a maximum girth of 54". If you have medical conditions that strenuous activity may affect, consult your physician.

**WHAT DO I WEAR?** In the summer, shorts, T-shirts, and old tennis shoes. In the spring and fall, wool, or polypropylene, is recommended. (No Cotton). Wet-suits are the best in cool weather and are available for rent when you check in for your trip.

**HOW LONG IS THE AVERAGE RAFT TRIP?** Depending on weather conditions and water levels, from 3-6 hours.

**DO I HAVE TO FILL A RAFT?** No. Whether you come alone or bring 100 of your best friends, no group is too small or too large. If you do not have a full boat we will combine groups, making new friends is half the fun. The standard format is 12' rafts that hold 3 to 5 people. In the event of high water we will use 16' rafts that accommodate 8 guests and 1 guide.

**WHAT IF IT IS RAINING?** River rafting is run in any type of weather provided that you dress properly. We go rain or shine (you're going to get wet anyway), so come along and make like a duck.

**IS RAFTING REALLY SAFE?** **Wilderness Voyageurs Inc.**, for 34 years has maintained an excellent safety record. We take a great deal of pride in providing our guests with a trip that is safe and enjoyable. Every guide is trained in First Aid and CPR. However, due to the nature of the activity **Wilderness Voyageurs Inc.** assumes no responsibility for personal safety or loss of personal property.

\*Participation is contingent upon completion of a personal liability and photo release form.

Outdoor Adventure Specialists Since 1964.